

First English Lutheran Church
3807 N. Charles Street
Baltimore, MD 21218
410.235.2356 – Church Office
office@firstenglishchurch.org

APPLICATION and AGREEMENT FOR USE OF CHURCH FACILITIES

Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Purpose of Meeting:

Date: _____ Time: _____ AM/PM
(Be sure to include set-up & clean-up time.) Maximum 4 hours; including set-up & clean-up. Arrangements may be made for additional hours.

Facilities Requested:

Fellowship Hall (max 200) _____ Stieff Room (max 100) _____
Library – Lounge (max 50) _____ Kitchen (not for commercial use) _____

****Please check one of the above to indicate which facility you are interested in.****

Insurance company liability policy name and number:

Organization Contact Person: _____

Contact Phone Number: _____

Up to 4 hours (max 50 people) \$300.00
50-75 people \$375.00
75-150 people \$450.00

The Organization agrees that it and all persons using church facilities pursuant to this Application and Agreement (a) will honor and comply with the expectations set forth in Attachment A, which is a part hereof.

In consideration for the First English Lutheran Church's (The Church) agreement to permit the Organization listed above; the use of the Church premises requested, the Organization agrees to and does hereby indemnify and hold harmless the Church, its officers, agents and employees from and against any and all costs, expenses or other damages resulting from or relating to the Organization's use of church facilities including specifically, but without limitation (a) claims made by any person or entity for personal injury, (b) any failure by the Organization or any User to abide by or comply with the expectations set forth in Attachment A and (c) property damage and any damage to the Church facilities or premises.

This Application and Agreement is executed and delivered on behalf of the Organization listed above by the Undersigned.

Name: _____

Title: _____

Date: _____